



# The Disraeli School

The Pastures  
High Wycombe  
Bucks HP13 5JS

November 2009

Dear Parent(s)

## Parent/Teacher Consultations - Autumn 2009

School and home need to work closely together for children to succeed and reach their potential. On 25<sup>th</sup> and 26<sup>th</sup> November there will be an opportunity for you to meet with your child's class teacher to discuss his/her progress at school. Please take this opportunity; your child needs to see you take an interest in what they do at school. There is only an opportunity to book a ten minute consultation on these occasions; if you feel that you would like a longer appointment please see your child's class teacher to book a mutually convenient time. We feel that for the children to get the most from the consultations they need to be part of the discussion to help them celebrate their strengths and to know what steps to take to help them move forward with their learning. To this end the children are invited to the consultation session with you. There will be an opportunity for the children to share their views during the session.

### What to do on the day of your appointment

- Please arrive a few minutes before the consultation time via the front entrance
- Your child's books will be available for you to look at before the appointment outside the classroom
- Take your child's work into the appointment if you wish to discuss anything you have seen
- There will be a post it note on a piece of work that your child is specially proud of

### What can you ask?

- How is my child doing in Numeracy/Literacy? What progress has been made over the year - is this appropriate?
- What are my child's strengths in school? What areas does my child need to develop in?
- Does my child take part in whole class lessons? Does my child complete tasks in lessons in the given time?
- How is my child doing compared to National expectations?
- What can I do at home to support my child?

If unforeseen circumstances mean you are unable to keep your appointment please inform the school office as soon as possible. I will be in my office during these times if you have any queries, questions or concerns please do not hesitate to come and see me.

Please remember we need to work together for your child to succeed. I will contact all parents who do not return slips so please support us and your child; book an appointment and come and see what they have been doing.

Yours sincerely,

Mrs Jatinder Virk  
Headteacher

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Name of child \_\_\_\_\_

Class \_\_\_\_\_

Other children in school (if you wish teachers to co-ordinate appointment times).

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Wednesday 25 <sup>th</sup> November	3.30 - 4.40		4.50 - 6.30		6.40 - 7.20	
Thursday 26 <sup>th</sup> November	3.15 - 4.50					

Please write 1, 2, and 3 to indicate your preferred time.